



FOR YOUTH DEVELOPMENT*
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA JOB DESCRIPTION

Job Title: **Director of Child Care Quality and Development**

FLSA Status: Full Time Exempt

Reports to: Chief Executive Officer

Revision Date: 2/18/22

POSITION SUMMARY:

The Director of Childcare reports to the CEO and is part of the association Senior Leadership team of a 6 branch association with 4 childcare centers and 20 school age site. This position provides strategic leadership to ensure safe high quality care for the YMCA's child care programs. Support child care directors to ensure state licensing requirements are met, keystone STAR quality ratings are improved and builds relationships and partnerships to grow and strength all childcare programs.

Employment at the YMCA gives an individual the opportunity to strengthen communities and change lives, including their own. No matter your role, a YMCA employee should take satisfaction in knowing their work is helping to empower young people and can improve the health and well-being of future generations. As a YMCA employee, you will work alongside diverse leaders with different backgrounds, perspective and strengths in connecting with your community.

The YMCA is looking to hire an enthusiastic, creative, and reliable staff member who can share in the YMCA values of honesty, respect, responsibility and caring. Some benefits included in this position are a 50% reduction in childcare expenses and various other program discounts, retirement plans and free membership as well as professional development opportunities. All full-time positions within the Y organization also provide for paid time-off, holidays as well as health insurance, Life and Short-Term Disability benefits.

QUALIFICATIONS:

1. Detail-oriented, multi-tasker with strong organizational skills that can maintain a clean, uncluttered workspace.
2. Must possess initiative, enthusiasm, strong customer service skills and the ability to remain calm in stressful situations.
3. Strong interpersonal and relationship-building skills, to include mediation and coaching skills.
4. Bachelor's degree is required in a child care field. Masters preferred.
5. Eight or more years of professional experience with a background in child care at a leadership level.
6. Expectations of high level of professionalism.
7. Management and group leadership skills.
8. Analytical and critical thinking skills.
9. Ability to think strategically.
10. Insights and skills of modern management, including the ability to empower staff and to delegate appropriate responsibilities.
11. Working knowledge of child care regulations, governing entities, and technical aspects of child care.
12. Ability to create professional presentations and correspondence.
13. YMCA Multi-Branch or Organizational Leader certification preferred.

River Valley Regional YMCA
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